

March 10, 2026

Director, Audit Services
Office of Inspector General

SUBJECT: Step 1 Audit Resolution Letter - FY2025 Officers' and Executive Directors' Travel and Representation Expenses (25-055-R26) Recommendation 2

Representatives of the Office of the Inspector General (OIG) and USPS management met on March 10, 2026, to discuss management's disagreement with recommendation 2 as stated in the February 17, 2026, management response in the subject audit report.

As a result of the meeting an agreement was reached pertaining to recommendation 2 which reads as follows from the February 25, 2026, final audit report:

Recommendation 2: We recommend the Chief Human Resources Officer review and update applicable guidelines, as needed, to reflect policy exceptions, when appropriate, or document approved exceptions within the eTravel system.

To close the recommendations management agrees to take the following action:

Management will update USPS Officers' Travel, Representation, and Office Expense Guidelines to affirm all hotel accommodations must be booked through the contracted TMC and limited exceptions will be documented within the etravel system.

Target Implementation Date: 08/31/2026

Responsible Official: Executive Director, Compensation and Benefits

E-SIGNED by KELLIE.C CALDERON
on 2026-03-10 12:52:21 EDT

Kellie Calderon
Executive Director, Compensation and Benefits

cc: Corporate Audit & Response Management