

February 20, 2026

LAURA LOZON
DIRECTOR, AUDIT SERVICES

**SUBJECT: Audit Resolution: Postal Service's Workplace Violence Prevention Program
(25-062-R25) Recommendation 4**

Representatives of the Office of the Inspector General (OIG) and USPS management held an audit resolution meeting on November 17, 2025, to discuss management's disagreement with recommendation 4 as stated in the September 3, 2025, management response in the subject audit report.

As a result of the meeting, an agreement was reached. Recommendation 4 reads as follows from the September 15, 2025, final audit report:

Recommendation #4

We recommend the Vice President, Labor Relations, develop and implement a process to verify outcome memos are timely provided to applicable facility managers and maintained accordingly.

The status of this recommendation will be changed to "Agreed" in both the OIG's and management's tracking systems upon receipt of the OIG's audit resolution response letter.

To close this recommendation, management agrees to take the following actions:

Headquarters Workplace Environment Improvement Specialists conduct case reviews as an informal evaluation rather than a formal audit. These reviews are not guided by a checklist and focus on key compliance items that include the Risk Abatement Plan, issuance date of the TAT Outcome Memo, case updates, and appropriate case closure. Following these reviews, HQ WEI issues the WETS TACT Preliminary Compliance Report to the WETS Area Liaisons (Area Labor Relations), providing targeted coaching strategies and compliance feedback.

Additionally, a pop-up feature added to WETS TACT module reminds users to communicate the findings by sending an outcome memo to the incident facility manager when recording the date, the memo was sent in the WETS system. Every time users click on the TAT Outcome Memo date field under the Risk Abatement Section in the TACT module, user will see the popup message as: "Ensure the completed TAT Outcome Memo is sent to the Facility Manager promptly following the initial TAT meeting to support timely communication of the risk abatement plan."

Target Implementation Date: 06/30/2026

Responsible Official: Vice President, Labor Relations

E-SIGNED by MICHAEL J ELSTON
on 2026-02-20 12:54:36 EST

Michael Elston
Vice President, Labor Relations

cc: Corporate Audit & Response Management