

Deputy Director IT (Audit) – Technology Operations

Arlington, VA; Bethesda, MD; Dallas, TX; Denver, CO; Woburn, MA

Vacancy Number

EX-25-22B-JD

Position Overview

Open & Closing Dates

Monday, August 11, 2025 to Monday, August 25, 2025

Salary

\$159,244.00 to \$195,200.00 Per Year;

Locations

Arlington, VA; Bethesda, MD; Dallas, TX; Denver, CO; Woburn, MA

Telework Eligible

Yes - as determined by the agency policy.

Relocation Expenses Reimbursed

No

Work Schedule

Full-Time

Promotion Potential

N/A

Supervisory Status

Yes

Drug Test

Yes

Application Count

50

Pay Scale & Grade

GG-15

Remote Job

No

Travel Required

Travel Required - You may be expected to travel up to 50%.

Appointment Type

Permanent

Service

Excepted

Job Family (Series)

2210 - Information Technology Management

Security Clearance

Top-Secret (Tier 5)

Financial Disclosure

Yes

This Job Is Open To (Eligibilities)

Hiring Paths

External to the US Public Only

Hiring Paths Clarification

All U.S. Citizens

Current Career United States Postal Service Office of Inspector General, United States Postal Service, United States Postal Inspection Service, and Postal Regulatory Commission will not be considered or selected from this vacancy announcement.

Summary

Do you want to make an impact? The United States Postal Service Office of Inspector General (USPS OIG) is seeking a highly qualified applicant to fill our Deputy Director IT (Audit) position within the Office of Audit's Technology Operations Directorate.

This opportunity is located in:

- Arlington, VA
- Bethesda, MD
- Dallas, TX
- Denver, CO
- Woburn, MA

Bring your skills and voice to our team!

Position Duties & Responsibilities

About the Technology Operations Directorate:

The Technology Operations team conducts various types of audits and evaluations of the Postal Service's cybersecurity and technology processes, tools, and operations. Our directorate helps to reduce the risk of fraud, inappropriate disclosure of sensitive data, and disruption of critical postal operations and services by assessing whether USPS information resources provide the highest level of security, reliability, and value expected by USPS customers.

To learn more, visit: [USPS Office of Inspector General | Office of Audit](#)

About the Position:

The Deputy Director IT is responsible for directing, coordinating, planning, and performing sensitive and complex cybersecurity and technology related inspections and evaluations concerning USPS's overall information security program and related cybersecurity and technology programs in support of the OIG mission. As a technical authority, the employee provides expert level advice and guidance on advanced information technology topics to include planning, performing, and reporting on cybersecurity and technology related inspections and evaluations, reviews, and special projects performed by the Office of Audit.

A successful candidate will have relevant experience in:

- Overseeing a team responsible for the overall management, control, coordination, and execution of assigned projects. As the project team leader, implementing agency decisions, guidance, laws, regulations, and policy in the development of Information technology related audit projects.
- Functioning as a recognized technical/professional expert regarding information technology and cybersecurity. Leading technical aspects of complex information systems audits of the United States Postal Service (or similar organization), including the data collection efforts needed to develop conclusions and recommendations.
- Evaluating agency programs and operations for compliance and adherence to regulations and adequacy of internal controls over operation. Ensuring the rigorous application of information security/information assurance policies, principles, and practices to the delivery of application software services.

- Providing authoritative advisory service and/or developing authoritative policy interpretations for matters related to information technology audits and operations and related data analytics.
- Actively participating in key decision-making sessions conducted by audit executives and having input into decisions affecting programs outside the employee's purview.
- Providing guidance to teams on unusually complex or difficult problems encountered during assignments. As necessary, attending offsite visits to furnish advice and guidance on unique or highly complex cybersecurity and technology projects.
- Leading assignments requiring the application of advanced information technology principles, concepts, techniques, and guidelines in the area of auditing or audit evaluation.
- Counseling and guiding subordinates to ensure that the approved audit objectives and schedules are met, and that adequate practical coverage is achieved.
- Participating in or leading meetings with OIG and USPS (or similar organizations) officials to communicate results of work.
- Reviewing agency use of emerging technology and its implementation and recommending potential audit areas.
- Coordinating and developing assessment methodologies for cybersecurity and technology related policies and procedures, in accordance with the Federal Information Security Modernization Act (FISMA) and other relevant policies and directives.
- Developing and coordinating action plans and Rules of Engagement procedures with the US Postal Service (or similar organization) Chief Information Officer (CIO) and Chief Information Security Office (CISO).
- Serving as a cybersecurity and technology expert

The duties and responsibilities associated with this position may vary based upon the agency's needs at the time of hire. The preceding description of major duties and responsibilities is only intended to give applicants a general overview of the expectations.

Compensation: The USPS OIG uses a Pay Banding system, which is equivalent to the Federal GS scale. Grade and salary determinations will be made based upon a candidate's education and professional experience.

This position is being advertised at the Senior Specialist level, equivalent to a GS-15. The salary range for this position is \$159,244.00 - \$195,200.00. The salary figures include locality pay. For locality table specifics, visit: OPM's General Schedule (GS).

Position Requirements

Conditions Of Employment

- Must be a U.S. citizen.
- Must be able to pass a drug screening.
- Must be able to pass a background investigation.
- Must be able to obtain and maintain a Top-Secret (Tier 5) clearance.
- Must be able to obtain and maintain a government-issued credit card.
- May be required to successfully complete a 12-month probationary period.

Candidates will be evaluated on the skills that they possess that are directly related to the duties of the position and the experience, education and training that indicate the applicant's ability to acquire the knowledge and skills needed to perform the duties of the position. Only those candidates who meet all qualification and eligibility requirements and who submit the required information by 11:59 PM EST on Monday, August 25, 2025 will be considered.

Position Minimum Qualification Requirements

You must meet all the minimum qualifications listed below.

- Degree in information security, information assurance, computer science, information technology, cybersecurity, networking, or in a related field such as auditing, program management, or information management (must submit transcripts from an accredited college or university.)

AND

- At least ten (10) years of experience progressive, specialized hands-on experience in network infrastructure, cyber defense systems, or cybersecurity testing such as vulnerability assessments and penetration testing. The applicant's background must also include one of the following:
 - Certificate as an Information Systems Security Manager (ISSM), Certified Information Systems Security Professional (CISSP), IT Project Management Professional (PMP), Offensive Security Certified Professional (OSCP), Certified Information Systems Auditor (CISA) or similar certification (must submit certification)

Desirable Qualifications

- Advanced degree.
- Experience with using techniques from a range of disciplines, including computer programming, mathematics, and statistics, to draw conclusions from data to describe, predict, and improve performance. Use of Linux based IT security testing platforms, AI, and data analytics is a plus.

Evaluation Factors

You must have the experience, knowledge, and skills as listed in EACH of the evaluation factors. Failure to demonstrate that you meet all the evaluation factor requirements as

listed below will result in a score of zero (0); an ineligible status, and you will not be referred for further consideration. Include your major accomplishments relevant to the position requirements in your resume.

- Ability to direct, coordinate, and plan sensitive and complex cybersecurity and technology-related inspections and evaluations for information security program and related technology platforms; develop and implement strategic plans, ensuring compliance with federal guidelines.
- Ability to lead technical aspects of complex information systems audits and function as a recognized technical expert, providing guidance on planning, performing, and reporting on IT and cybersecurity inspections, evaluations, reviews, and special projects.
- Ability to coordinate and develop assessment methodologies for cybersecurity and technology-related policies and procedures such as FISMA and other relevant directives.
- Ability to oversee and lead a team responsible for execution of assigned projects; implement agency decisions, guidance, regulations, and policy, effectively delegate tasks, motivate team members, and ensure effective and efficient project completion.
- Ability to provide authoritative advisory services and/or developing authoritative policy interpretations for information technology audits, operations, and data analytics; ability to translate complex technical information into clear, actionable advice and policy interpretations.
- Ability to coordinate and collaborate with key stakeholders; develop and coordinate action plans and Rules of Engagement procedures, serve as cybersecurity and technology expert and liaison, and effectively communicate complex technical information to technical and non-technical audiences.

Education

Education must be accredited by an institution recognized by the U.S. Department of Education. Applicants can verify accreditation here: www.ed.gov.

Special Instructions for Candidates with Foreign Education:

Education completed outside the United States must be deemed equivalent to that gained in U.S. education programs. You must submit all necessary documents to a private U.S. credential evaluation service to interpret equivalency of your education against courses given in U.S. accredited colleges and universities. For further information visit: <https://sites.ed.gov/international/recognition-of-foreign-qualifications/>.

Additional Information

Pay is only part of the compensation you will earn working for the USPS OIG.

As a result of the passage of the Postal Service Reform Act of 2022 (PSRA), USPS employees (including USPS OIG) and retirees will transition from the Federal Employees Health Benefits (FEHB) Program to the Postal Service Health Benefits (PSHB) Program effective January 1, 2025. Detailed information about eligibility and enrollment will be provided upon hiring.

For more information, visit the Postal Service Health Benefits (PSHB) Program website at <https://www.opm.gov/healthcare-insurance/pshb/#url=Overview>

Health, Dental, Vision, Life and Long-Term Care Insurances and Flexible Spending options.

- For information, please visit <https://www.opm.gov/healthcare-insurance/Guide-Me/Federal-Employees/>.

Retirement and Thrift Savings.

- For more information about these programs see [opm.gov/retirement-center](https://www.opm.gov/retirement-center) and [tsp.gov](https://www.tsp.gov).

Flexible Work Schedules.

- USPS OIG offers a range of family-friendly flexibilities including flexible work schedules and employee assistance programs.

Leave and Holidays:

- In addition to eleven (11) paid holidays each year, you will earn thirteen (13) days of paid sick leave and thirteen (13) to twenty-six (26) paid vacation days each year depending on your years of service.

Fair Labor Standards Act (FLSA) Status: Exempt. (Nonexempt employees are entitled to overtime pay; Exempt employees are not).

This agency provides Reasonable Accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please send an email to audithiring@uspsoig.gov. The decision on granting an accommodation request will be made on a case-by-case basis.

How You Will Be Evaluated

You will be assessed on how well you meet the qualifications and competencies (knowledge, skills, abilities, and other characteristics) on this announcement.

The Human Resources Office will review your resume and supporting application documentation to ensure that you meet the eligibility required for this position. You will no longer be considered for this position if you:

- Fail to attach all required documentation;
- If your application materials indicate that you are not minimally qualified for this position;
- Receive a zero (0) rating on any Evaluation Factor; or
- If you fail to qualify on the interview.

Only the top-rated candidates will be referred to a review official or the selecting official for further consideration. Top-rated applicants may be required to participate in an interview. Your rating may be further adjusted or rated as ineligible by the review official or the selecting official based on your interview performance. Once all applicant scores are finalized, the selecting official will make a final decision.

Applicants for this position may be interviewed one or more times as part of the hiring process. During interviews, applicants may not use any AI tool or virtual assistant (such as ChatGPT) to help them answer questions, except for accessibility tools used as part of a reasonable accommodation. Applicants who fail to follow these rules will be disqualified from the hiring process.

Required Documents

You must submit all required documents by 11:59 PM EST on the closing date of this announcement, Vacancy Announcement EX-25-22B-JD, by closing date Monday, August 25, 2025.

IMPORTANT NOTE: Make sure you include the vacancy number in the subject line when submitting your application package. For more information on submitting application packages, please review the “How to Apply” section below.

1. **RESUME - Required.** It is essential that your resume and supporting documentation provide sufficient information to substantiate your qualifications for the announced position.
2. **COMPLETE OCCUPATIONAL QUESTIONNAIRE – Required.** Download the Application Questionnaire (PDF) and complete the form. Failure to complete this form in its entirety will result in your disqualification.

3. **TRANSCRIPTS from an accredited college or university – Required.** The information presented in the transcript must be verifiable and should contain the name of the institution, applicant's name, list of completed courses, semester hours, GPA, date and type of Bachelor's Degree issued. Education completed outside the United States must be deemed equivalent to that gained in conventional/accredited U.S. education programs to be acceptable for Federal employment. Attach document verifying that it has been deemed equivalent. For further information visit: <https://sites.ed.gov/international/recognition-of-foreign-qualifications/>.
 4. **SF-50: Required if applicable.** if you are or have been a federal employee. This is to demonstrate tenure and competitive/excepted service for eligibility purposes. Please name this file “SF-50” or “Form 50.”
 5. **VETERANS PREFERENCE DOCUMENTATION: Required if applicable.** If you are claiming veteran's preference you must submit the Member 4 copy of your DD-214 Certificate of Release or Discharge from Active Duty, and/or other proof of veteran's preference eligibility including your VA letter, form SF-15 (<https://www.opm.gov/forms/standard-forms/>) and all required documents related to your SF-15 claim. Veterans can request the Member 4 copy of their DD-214 at archives.gov/veterans/military-service-records and can download a copy of their VA letter from ebenefits.va.gov/ebenefits/homepage. If applicable, you are required to submit each veterans' preference document in the application package. Please name these files as "DD-214" or "SF-15" or "Other Veterans Document.”
 6. **SUPPORTING DOCUMENTS: Required if applicable.** Degrees, Certifications, and Licenses. If there is an education, certification, and/or license requirement for this vacancy, relevant documents must be included in the application package.
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How To Apply

To apply for this position, you must:

1. Submit an application package containing **all** required documents, e.g., resume, application questionnaire, performance appraisals, supporting documents, etc.
 - a. The application questionnaire is available as a PDF in the vacancy announcement.
 - b. The complete application package must be submitted via email at AuditHiring@uspsoig.gov by 11:59 PM (EST) on the closing date, Monday,

August 25, 2025, to receive consideration. **Clicking on the above email URL will open an email that you will need to update with the appropriate vacancy number (e.g., EX-25-###-JD).**

Please include the vacancy number in the subject line when you are submitting your application package and all email communications pertaining to this vacancy announcement.

You are strongly urged to read and/or print the entire vacancy announcement.

For any questions on this vacancy announcement, please contact AuditHiring@uspsoig.gov. Your application may also be made available and considered for other Auditor positions in the USPS OIG.