



April 27, 2025

VICTORIA SMITH
ACTING DIRECTOR, AUDIT SERVICES

SUBJECT: Audit Resolution – Controls Over Purchase Card Facility Repairs, Audit Number 24-057-R25
(Recommendation 3)

Representatives of the Office of the Inspector General (OIG) and USPS management held an audit resolution meeting on April 7, 2025, to discuss management's disagreement with Recommendation #3 as stated in the October 21, 2024, management response in the subject audit report.

As a result of the meeting an agreement was reached pertaining to Recommendation #3, which reads as follows from the October 31, 2024, final audit report:

Recommendation 3:

We recommend that the Vice President Facilities establish guidelines and best practices to require project managers to identify and combine related service ticket requests and solicit contracts for projects that exceed expense purchase card authority threshold.

The recommendation status will be changed to "Agreed" in both the OIG's and management's tracking systems.

To close the recommendation management agrees to take the following actions:

Best practices in identifying and combining related service ticket requests and soliciting contracts will be reiterated to Contract Administrators.

Target Implementation Date: 07/31/2025

Responsible Official: Vice President, Facilities

Sincerely,

E-SIGNED by BENJAMIN.P KUO
on 2025-05-02 09:25:18 EDT

Benjamin Kuo
Vice President, Facilities

cc: Corporate Audit & Response Management