



April 2, 2024

JOHN CIHOTA
DIRECTOR, AUDIT SERVICES

SUBJECT: Audit Resolution – Penalty Overtime (Audit Number 23-065-R23) Rec #1

Representatives of the Office of the Inspector General (OIG) and USPS management met on November 27, 2023, to discuss management's disagreement with recommendation number 1 as stated in the September 20, 2023, management response in the subject audit report.

As a result of the meeting an agreement was reached pertaining to recommendation number 1 which reads as follows from the September 27, 2023, final audit report:

Recommendation #1

We recommend the Chief Retail and Delivery Officer, the Chief Processing and Distribution Officer, and the Chief Logistics Officer, implement consistent oversight procedures for facility management to verify penalty overtime transactions are being cleared before the pay week closes at each facility using the Missing 091 Transaction Report.

The status of the recommendation will be changed to "Agreed" in both the OIG's and management's tracking systems.

To close these recommendations management agrees to take the following actions:

Executive leadership issued a joint memorandum dated September 14, 2023 to reiterate the importance of ensuring penalty overtime workhours are accurately reflected as 091 transactions in TACS. Of the 22 sites visited by the OIG during this audit, the five delivery units in the Tennessee District and the Chattanooga P&DC presented the highest opportunity. Local management at the six sites will closely monitor to ensure penalty overtime transactions are cleared timely. A five-week trend for each of the six locations will be provided to the OIG to evidence compliance.

Target Implementation Date: 04/30/2024

Responsible Official:
Manager, Tennessee District
Plant Manager, Chattanooga Processing & Distribution Center

Sincerely,

E-SIGNED by DANE.A COLEMAN
on 2024-04-02 17:00:11 EDT

Dane Coleman
VP, Processing & Maintenance Operations

E-SIGNED by ANGELA.H CURTIS
on 2024-04-10 10:53:05 EDT

Angela Curtis
VP, Delivery Operations

cc: VP, Area Retail and Delivery Operations – Southern
VP, Regional Processing Operations – Eastern
Corporate Audit & Response Management