April 12, 2024

JOHN CIHOTA
DIRECTOR, AUDIT SERVICES

SUBJECT: Audit Resolution*:* U.S. Postal Inspection Service's Inventory Controls Over Law Enforcement Surveillance Equipment, Audit Number 22-174-R24 (Recommendations 1, 2, 9)

Representatives of the Office of Inspector General (OIG) and United States Postal Inspection Service (USPIS) management met on March 25, 2024, to discuss management's disagreement with recommendation 2 as stated in our February 5, 2024, management response in the subject audit report. Additionally, OIG and USPIS further discussed OIG's evaluation of management's comments for recommendations 1 and 9 as stated in their audit report.

As a result of the meeting, an agreement was reached pertaining to recommendations 1, 2, and 9, which reads as follows from the February 13, 2024, final audit report:

Recommendation 1:
We recommend the **Deputy Chief Inspector, Security and Crime Prevention,** develop, and require all users to complete Electronic/Technical Surveillance Tracking System training and maintain documentation of training completion.

Recommendation 2:
We recommend the **Deputy Chief Inspector, Security and Crime Prevention,** develop a verification process for annual physical equipment inventories to account for all equipment as required by the Inspection Service Manual.

Recommendation 9:
We recommend the **Deputy Chief Inspector, Analytics and Investigations,** resolve Electronic/Technical Surveillance Tracking System functionality errors preventing users from temporarily transferring, temporarily assigning, and recording the final disposition of law enforcement surveillance equipment, including digital signature capability.

The status of recommendation 2 will be changed to "Agreed" in both the OIG's and management's tracking systems.

To close these recommendations management agrees to take the following actions:

Recommendation 1:
Management will develop a training for all users of the Electronic/Technical Surveillance Tracking System (ETS) on the standard operating procedures to include the definition, use, role, and documentation of Electronic Surveillance Equipment and Technical Surveillance Equipment, as well as use of the ETS for such equipment. Management will maintain the documentation of training completion in HERO or a comparable training management system.

Target Implementation Date: November 30, 2024

Responsible Official: Deputy Chief Inspector, Security and Crime Prevention

Recommendation 2:
Management will conduct a full review of the equipment listed within the ETS system, determine which pieces of equipment should be tracked under electronic surveillance in ETS, and remove those pieces of equipment which do not fall under the ES category and place them in the proper equipment management system.

Target Implementation Date: January 31, 2025

Responsible Official: Deputy Chief Inspector, Security and Crime Prevention

Recommendation 9:
Management will create a list of functionality errors in the Electronic/Technical Surveillance Tracking System (ETS) including temporarily transferring, temporarily assigning, and recording the final disposition of electronic surveillance equipment and submit a request to Tech Application Services for resolution.

Target Implementation Date: January 31, 2025

Responsible Official: Deputy Chief Inspector, Analytics and Investigations

Peter R. Rendina
DCI, Security and Crime Prevention

Robert B. Wemyss
DCI, Analytics and Investigations

cc: *Corporate Audit & Response Management*