

The United States Postal Service Office of Inspector General (USPS OIG) achieves its mission of helping maintain confidence in the postal system and improving the Postal Service's bottom line through independent audits and investigations. Audits of postal programs and operations help to determine whether the programs and operations are efficient and cost-effective. Investigations help prevent and detect fraud, waste, and misconduct and have a deterrent effect on postal crimes. The USPS OIG provides reports to prosecutors, Postal Service Executives, the Board of Governors, and Congress to help the Postal Service maximize revenues (over \$67 billion a year), minimize costs, and prevent and detect fraud, waste, abuse and mismanagement.

The USPS OIG is seeking students enrolled in college/university programs to fill our Student Intern positions in the Office of Investigations located in Chicago, IL, St. Louis, MO, and Indianapolis, IN. The USPS OIG sponsors a College Student Intern Program (CSIP) that offers college students an opportunity to gain meaningful work experience while earning college credits. The program is offered nationwide. The purpose of the CSIP is to provide hands-on experiences in a law enforcement environment for students pursuing those fields of study aligned with the OIG's Office of Investigations.

## **ELIGIBILITY REQUIREMENTS**

CSIP opportunities are offered in partnership with colleges and universities that support such an activity as part of its degree program. If authorized by the student's college or university, course credits may be obtained if the intern receives an evaluation from the OIG that satisfies the student's college or university course credit requirements. Specific projects, with explicit goals will be agreed upon before the internship begins.

The internship may occur at any time during the calendar year. Student interns will not be paid during their internship. Students may apply to the CSIP even if their college or university does not participate in the CSIP; however, the student may not be able to receive course credit for this participation.

Only those candidates who meet all qualification and eligibility requirements and who submit a complete application package will be considered.

Must be a U.S. Citizen

Must have a minimum of 30 semester hours or be listed as a sophomore, junior, senior, graduate student or law student

Must be in good standing with the college or university

Must pass a pre-employment drug screening

Must be obtain and maintain a sensitive security clearance

Must submit a signed Educational Institution Agreement (Attachment B)

Must sign the Volunteer College Student Intern Agreement (Attachment C)

Must sign an Agreement for Non-Salaried Internship (Attachment D)

Must sign the Conflict of Interest and Non-Disclosure Statement (Attachment E)

Resume and (Attachment A),

Attachment G for additional requested documents

Submit your application package via email to **Michael McAleer** - [mmcaleer@uspsoidg.gov](mailto:mmcaleer@uspsoidg.gov) for Chicago, IL, St. Louis, MO and Indianapolis, IN vacancies.

Updated 5/2/14