



Postal Service regulation, 39 C.F.R. § 266.6, and the Privacy Act of 1974, 5 U.S.C. § 552a, require FOIA requesters to present personal identification, sufficient to identify themselves, before the OIG may release some or all of their personal information. Examples of sufficient identification include a copy of a valid driver's license, Medicare card, or employee identification card. **ATTACH LEGIBLE PHOTOCOPY OF IDENTIFICATION**

- ❖ If you are requesting records on yourself, please complete the Proof of Identity portion, sign at the bottom, and attach identification.
- ❖ If you are authorizing the release of records on yourself, to another person, please complete both the Proof of Identity and Authorization to Release Records to a Third Party portions, sign at the bottom and attach identification.
- ❖ This form may be photocopied as necessary.

FOIA Case Number:	
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Proof of Identity			
Full Name:		Phone Number:	
Date of Birth:		Current Address:	
Place of Birth:			

Authorization to Release Records to a Third Party	
I hereby waive my right to privacy, and authorize the USPS OIG to release any and all information relating to me to:	
Name of attorney or designee:	
Address of designee:	
Phone Number of designee:	

I declare under penalty of perjury under the laws of the United States of America, that the foregoing is true and correct. I understand that any falsification of this statement or obtaining any record(s) under false pretenses is punishable under the provisions of 5 USC § 522a(i)(3) as a misdemeanor and by a fine of not more than \$5,000		
Signature	Printed Name	Date