OFFICE OF INSPECTOR GENERAL
UNITED STATES POSTAL SERVICE

HIGHLIGHTS

September 25, 2012

Independent Report on Employee Benefits, Withholdings, Contributions, and Supplemental Semiannual Headcount Reporting Submitted to the Office of Personnel Management

Report Number FT-AR-12-013

BACKGROUND:

This attestation engagement is an annual requirement to comply with the U.S. Office of Management and Budget's Circular Number A-136, *Financial Reporting Requirements,* and Bulletin 07-04, *Audit Requirement for Federal Financial Statements*. Additionally, the U.S. Office of Personnel Management (OPM) manages the Combined Federal Campaign and ensures compliance with Combined Federal Campaign regulations.

At the request of the OPM Office of Inspector General, we performed procedures agreed upon by the inspector general and the chief financial officer of the OPM. Our objectives were to assist the OPM in assessing the reasonableness of employee benefit withholdings, Postal Service benefit contributions, and employee benefit enrollment information; and to confirm Combined Federal Campaign program accounting codes and payroll data to OPM records.

WHAT THE OIG FOUND:

We found differences between the life insurance election information in payroll records and the *Life Insurance Election* form for two employees of the 25 reviewed.

We identified 32 of 223 Combined Federal Campaigns in the U.S. Postal Service's payroll system that had different campaign names and addresses from those the OPM provided. We also identified 81 of 85,824 employees whose campaign codes in the Postal Service's payroll system did not match the OPM's campaign codes associated with the employee's work location. This included 13 employees at nine work locations that have no official campaign.

We validated the correct withholdings and contributions were paid by the Postal Service and employees. Also, management corrected inactive campaigns and campaign names and addresses and are reviewing campaign codes. Therefore, the information provided to the OPM was reasonable.

We were not engaged to and did not perform an audit, the objective of which would have been the expression of an opinion on the withholdings and contributions. Accordingly, we do not express such an opinion. Had we performed additional procedures, we might have found other matters that we would have reported.

WHAT THE OIG RECOMMENDED:

This report is provided for information only, and we offered no recommendations. Accordingly, no management action is required.