



United States Postal Service
 Office of Inspector General
 Attn: Human Resources
 1735 N. Lynn Street, 10th Floor
 Arlington, VA 22209-2020

USPSOIG VACANCY ANNOUNCEMENT #04-56

Grade: IGES/SES FLSA: Exempt
Salary: \$104,927 - \$158,100 Per Annum
(Includes Locality Pay)
Position: One located in Arlington, VA
Relocation Expenses May Be Paid
Open: 10/05/04 Close: 10/25/04

Chief Information Officer

The United States Postal Service Office of Inspector General (USPS-OIG) is seeking a highly qualified senior executive level candidate to fill our Chief Information Officer (CIO) position. The Chief Information Officer oversees policy development/guidance, program direction, and the exercise of departmental authority over the information systems throughout the organization. The CIO assists in promoting effective IT operations by implementing budget-linked capital planning and performance-based management. The OIG conducts audits and investigations to prevent and detect fraud, waste, abuse and mismanagement affecting the Postal Service.

EXECUTIVE CORE QUALIFICATIONS:

This is a position in the Inspector General Executive Service (IGES). Each of these qualifications must be addressed separately. All candidates for IGES positions should demonstrate managerial experience in the following areas:

- **Leading Change:** Encompasses the ability to develop and implement an organizational vision, which integrates key national and program goals, priorities, values, and other factors. This includes the ability to balance change and to continuously strive to improve customer service and program performance, to create a work environment that encourages creative thinking and to maintain focus, intensity and persistence, even under adversity.
- **Leading People:** The ability to design and implement strategies, which maximize employee potential and foster high ethical standards in meeting the organizations' vision, mission, and goals.
- **Results driven:** Accountability and continuous improvement--this includes the ability to make timely and effective decisions and produce results through strategic planning and implementation and evaluation of programs and policies.
- **Business Acumen:** The ability to acquire and administer human, financial, material, and information resources in a manner which instills public trust and accomplishes the organizations mission, and to use new technology to enhance decision making.
- **Building Coalitions/Communication/Team Concepts:** This involves the ability to explain, advocate, and express facts and ideas in a convincing manner, and negotiate with individuals and groups internally and externally. Also, it involves the ability to develop an expansive professional network with other organizations and to identify the internal and external policies that impact the work of an organization.

TO BE CONSIDERED, APPLICANTS MUST SUBMIT

- An OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- Latest performance appraisal (within 15 months)
- Each applicant is required to submit a comprehensive narrative statement covering both the executive and technical qualifications listed
- The narrative portion for the Executive Core Qualifications must not exceed 10 pages

NOTE

- **INSPECTOR GENERAL EXECUTIVE SERVICE (IGES) IS EQUIVALENT TO THE SENIOR EXECUTIVE SERVICE (SES)**
- **USPS-OIG HAS AN INTERCHANGE AGREEMENT WITH OPM ALLOWING TRANSFER OF IGES TO SES IN THE FEDERAL GOVERNMENT**
- **OPEN TO ALL SOURCES**
- **U.S. CITIZENSHIP REQUIRED**
- **APPLICATIONS MUST BE SUBMITTED TO THE FOLLOWING EMAIL ADDRESS: APPLICATION_SUBMISSION@USPSOIG.GOV OR FAXED TO: (703) 248-7957**
- **MUST BE RECEIVED BY MIDNIGHT (EST) ON THE CLOSING DATE OF THE ANNOUNCEMENT**
- **APPLICANTS WHO DO NOT ADDRESS THE NARRATIVE STATEMENTS WILL NOT BE CONSIDERED**

Applicants must meet all eligibility requirements by the closing date of the announcement. **ALL SUBMISSIONS MUST INCLUDE THE VACANCY ANNOUNCEMENT NUMBER.**



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MANDATORY TECHNICAL REQUIREMENTS

Demonstrated experience in one or more of the following:

- Knowledge of enterprise architecture including system software, network, and technical architectures needed to plan and evolve the enterprise technical environment
- Knowledge of and acumen in the employment of IT, including knowledge of logical and physical data architectures, network communications, nodes, operating systems, applications, data base servers, application servers, web servers, middleware, and telecommunications
- Knowledge of IT security design, operations, encryption, information access, and authentication processes
- Ability to provide guidance/counsel to top executive management of an agency/organization with respect to IT and to coordinate a group of technologists in the development, implementation, and use of enterprise standards and technical reference model

DESIRABLE QUALIFICATIONS

- Knowledge of the variety of cultures and business practices across the Inspector General community and/or the Postal Service
- Knowledge of personnel and physical security practices

ADDITIONAL REQUIREMENTS

- Ability to pass a physical examination, drug screening, and background investigation
- Selectee is required to obtain and maintain a Top Secret clearance
- May require up to 25 percent travel

BASIS OF RATING

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education and training, that indicates the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.

REASONABLE ACCOMMODATIONS

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

Job Line Number:
1-888-OIG-HIRO
1-888-644-4470

DC Relay Service:
202-855-1234 (TTY)

Or Visit our website:
www.uspsoig.gov

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